



**Roseland Public Schools**

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**Roseland Elementary  
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950 Sebastopol Road  
Santa Rosa CA 95407  
Phone: 707-545-0100

**Sheppard Accelerated  
Elementary School**

1777 West Avenue  
Santa Rosa CA 95407  
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**Roseland Creek  
Elementary School**

1683 Burbank Avenue  
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**Roseland Accelerated  
Middle School**

1777 West Avenue  
Santa Rosa CA 95407  
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**Roseland Collegiate  
Prep**

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Santa Rosa CA 95407  
Phone: 707-528-1764

**Roseland University  
Prep**

1931 Biwana Drive  
Santa Rosa CA 95407  
Phone: 707-566-9990

Roseland School District  
1691 Burbank Ave.  
Santa Rosa, CA 95407

March 22, 2018

**Re: Invitation to be Included on the 2018 Project Contractor Prequalified List**

To Whom It May Concern,

Under public contract code section 22030, and subject to the Uniform Public Construction Cost Accounting Procedures, the Roseland School District intends to accept applications to be included on the districts qualified registered contractors list. This letter serves as written notice inviting all licensed contractors to submit the name of their firm to the Roseland School District for inclusion in the districts list of qualified bidders for the 2018 calendar year.

For contractors interested in registering for the District's 2018 informal bid list, the following information is required if contractors wish to be listed on the districts qualified bidders list:

1. Name and address to which a Notice to Contractors or Proposal should be mailed.
2. Phone number at which the contractor may be reached.
3. Type of work in which the contractor is interested and currently licensed to perform (earthwork, pipelines, electrical, painting, general building, etc.)
4. Class of Contractor's license held.
5. Contractor's License Number(s)
6. Contractor DIR registration number: Contractors must comply with SB 854. Per California Labor Code section 1725.5. Information regarding SB 854 can be found at <http://www.dir.ca.gov/public-works/contractors.html>
7. A completed CUPCAA qualification application. The application is available at [www.counterpointes.com](http://www.counterpointes.com) or by contacting the districts construction manager, Justin Walling, [jwalling@counterpointes.com](mailto:jwalling@counterpointes.com).

Should you have any questions, please email Justin Walling at address provided above or call at (707) 824-8440.

Sincerely,

Amy Jones-Kerr  
Superintendent  
Roseland School District